

**Proceedings of Circle level Review Meeting of JICA held under the
chairmanship of Sh. Anil Kumar Sharma, IFS, FCCU-Cum-CF Kullu
in the Chamber of C.F, Kullu on dated 27th November 2020**

The detail of participant officers present in the meeting is as under: -

1. Sh. Anil Kumar Sharma IFS FCCU-cum-CF Kullu.
2. Smt. Meera Sharma IFS PD JICA Kullu.
3. Sh. Angel Chauhan DFO Parvati.
4. Praveen Thakur DFO Seraj.
5. Sh. Manoj Kumar DFO Kullu.
6. Sh. Pune Ram ACF H.Q Kullu Circle.


At the Outset of meeting, the worthy Chairman welcomed and thanked Meera Sharma Project Director JICA Project, all DFOs and other participants present in the meeting and highlighted the need of this review in the light of progress so far. The following are the issues deliberated and decisions taken: -

- It was discussed that monthly as well as quarterly returns are not being submitted by D.M. Us to P.D JICA and FCCU so it was decided that DMUs shall submit Monthly and Quarterly progress reports including 20-point program to P.D JICA, Kullu with a copy to FCCU,
- U.C, s and C. C's be also submitted timely.
- Funds allotted for a specific purpose may be spent on the same scheme. Deviation required if any may be got approved from worthy C.P.D.
- Nursery Journals should be maintained as per proforma already circulated to all D.M.U's as well as F.T.U's.
- As regard plantation journals, D.F. O Seraj suggested that the journals should be printed at C.P. D level and further distributed to D.M.Us/FTUs. **CPD is requested to provide printed stationery so that same record is maintained at all DMU levels.**
- Business plan of S.H. G's and C.I. G's be prepared on priority at the earliest. P.D JICA Kullu clarified that S.H. G's are formed only for women groups whereas C.I.G can have both Men and Women members. The intimation of SHG's & CIG's formed at DMU level should be given to CPD/PD JICA along with activities included in the business Plan. FTU's may be advised to provide training to SHG's/CIG's on fund raising and fund management. Further all VFDS

members to collect Rs. 200 per member (General house) as membership fee and intimation be given to C.P.D so that the equivalent amount can be provided to the concerned V.F.D.S. The total amount so collected be deposited as fixed deposit in the name of VFDS for 3 years.

- Some anomalies were noticed in Physical and Financial booking against nurseries pertaining to DMU/DFO Kullu. He was requested time and again to prepare a comprehension report so that matter could be taken up with worthy CPD. But the requisite status report has not yet been received. So DFO Kullu was again asked to furnish the requisite information as early as possible otherwise he will personally be liable for the consequences.
- Report regarding seed collection of medicinal herbs as asked by CPD vide his office memo no. JBC-1/2020/JICA/General-2433 is still awaited. However, the reminder was issued to submit the requisite information along with status of MFP medicinal herbs nurseries with respect to their species wise suitability according to zonation vide this office letter No. 4043-46 dated 06.11.2020. But the requisite report is still awaited. All DMU's/D.F.O's were asked to expedite the same at the earliest.
- Under Community Development activities so far Rs 2.50 Lakh have been provided to all VFDS for executing works under PFM mode. DMUs to ensure execution by following Social Audit guidelines circulated by Project.
- PD informed that all DMU's should demand budget as well as ask CPD for deployment of Engineering consultant for site inspection of proposed Engineering works under departmental mode.

The meeting ended with a vote of thanks to and from the chair.


FCCU- cum- CF Kullu
Kullu Forest Circle, Kullu